



**PAMANTASAN NG LUNGSOD NG MAYNILA**  
(University of the City of Manila)  
Intramuros, Manila

**REQUEST FOR PROPOSAL**

Date: \_\_\_\_\_  
RFP No.: \_\_\_\_\_

**Name of the Company:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Business Permit No.:** \_\_\_\_\_  
**TIN No.:** \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than \_\_\_\_\_.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

\_\_\_\_\_  
(Sgd.)  
**ALBERT S. DELA CRUZ**  
Chief, Procurement Office

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description		QTY	Approved Budget for the Contract (ABC)	OFFER					
				Price			Compliance with Technical Specifications (please check)		Remarks
							Yes	No	
QTY	Unit Price	Total Price							
Purchase of Materials for the Rehabilitation of Room 501 & 502, 5 <sup>th</sup> Floor GV									
I. Carpentry & Painting Materials									
1	2" x 2" x 10' S4S Lumber	120 pieces	29,520.00						
2	¼" Ordinary Plywood	64 pieces	27,776.00						
3	3" CN	4 kilos	400.00						
4	3" CWN	10 kilos	900.00						
5	2" CWN	10 kilos	900.00						
6	1" FN	5 kilos	425.00						
7	Flatwall Latex	8 gallons	4,680.00						
8	Semi Gloss Latex	8 gallons	5,440.00						
9	QDE White	15 gallons	10,425.00						
10	Flatwall Enamel	15 gallons	9,750.00						
11	Choco Brown	7 gallons	3,542.00						
12	Raw Sienna (A. color), ¼ liter / can	8 cans	384.00						
13	Lamp Black (A. color), ¼ liter / can	8 cans	384.00						
14	Lamp Black (T. color), ¼ liter / can	8 cans	520.00						
15	Paint Thinner	7 gallons	1,820.00						

Item Description		QTY	Approved Budget for the Contract (ABC)	OFFER					
				Price			Compliance with Technical Specifications (please check)		Remarks
							Yes	No	
Purchase of Materials for the Rehabilitation of Room 501 & 502, 5 <sup>th</sup> Floor GV									
16	Baby Roller	10 pieces	450.00						
17	4" Paint Brush	10 pieces	550.00						
18	9" Roller Brush	10 pieces	550.00						
19	Paleta	5 sets	140.00						
20	Estopa (round small)	8 kilos	440.00						
II. Electrical Materials									
21	5.5 mm² Stranded THHN Wire, 150 mts/box (1 red & 1 black) Heavy Duty	2 boxes	13,000.00						
22	3.5 mm² Stranded THHN Wire, 150 mts/box, Heavy Duty	2 boxes	11,000.00						
23	PVC Junction Box with Cover orange	45 pieces	2,025.00						
24	PVC Male Adaptor with Locknut ½" Ø orange	50 pieces	1,000.00						
25	PVC Utility Box 2 x 2 x 4 orange	25 pieces	1,000.00						
26	PVC Flexible Connector, ½" Ø orange	75 pieces	1,125.00						
27	PVC Clip/ Clamp with Nail for ½ Ø Pipe, 100pcs/pack	3 packs	1,050.00						
28	PVC Flexible Hose ½" Ø orange, 100mts/roll	3 rolls	3,000.00						
29	PVC Conduit ½" Ø Series 40, orange	45 pieces	5,400.00						
30	PVC Elbow 90°, mini	25 pieces	500.00						
31	Duplex Outlet with Plate, Flush type, 16A, 220V, Heavy Duty	25 pieces	9,500.00						
32	Metal Screw, 6mm x ¾"	200 pieces	500.00						
33	Electrical Tape big	15 rolls	750.00						
	Total Amount, PhP		148, 846.00						
			GRAND TOTAL, PHP						

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

**Dennis L. Lim**  
Canvasser

Payment Terms: \_\_\_\_\_

Delivery Period: \_\_\_\_\_

\_\_\_\_\_  
(Signature over Printed Name)

Landline: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

E-Mail: \_\_\_\_\_

# TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
4. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subject to deduction of applicable Government Tax. PLM is a Government Institution, as such it is mandated to withhold taxes and issue the corresponding BIR certification (BIR Form #2306, 2307). Computations and rates are as follows:

a. For VAT Registered

(PHP10,000.00 and below)

	FINAL VAT	EWT	TOTAL
GOODS	5%	0%	5%
SERVICES	5%	0%	5%

b. For NON-VAT Registered

(PHP10,000.00 and below)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	0%	3%
SERVICES	3%	0%	3%

(Above PHP10,000.00)

	FINAL VAT	EWT	TOTAL
GOODS	5%	1%	6%
SERVICES	5%	2%	7%

(Above PHP10,000.00)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	1%	4%
SERVICES	3%	2%	5%

5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of the Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they signed or initiated by you or any of your duly authorized representative/s.
8. The item/s shall be delivered within \_\_\_\_\_ working days from the receipt of the approved Purchase Order (PO).
9. PLM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to the one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. PLM shall rescind the contract once the cumulated amount of liquidated damages reached ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.